



English For Work (Standard)

Basic (I y II)

Programa del curso

120 horas totales

- 70 hs. de clases en vivo
- 50 hs. asíncronas
- 2 veces por semana

BASIC I

Unit 1 – Work Basics Skills

- Introducing yourself
- Identifying the alphabet & basic commands
- Describing nationalities & basic vocabulary
- Identifying employee registration

Language function

- Alphabet & numbers
- To be & possessives
- Pronouns, this, these, that & those

Unit 2 – Stories Skills

- Telling time & numbers
- Describing your routine
- Identifying professions & company activity
- Describing your schedule & workspace

Language function

- Present simple
- Question word.
- Basic verbs

Review – Midterm
Midterm & Feedback

Unit 3 – Going Global Skills

- Identifying nationalities & languages
- Describing the weather
- Making arrangements
- Talking about: holidays, vacations, travel, culture & food.

Language function

- Have/has got
- Adverbs of frequency
- Agreeing & disagreeing

BASIC 1

Unit 4 – Innovation Skills

- Talking about: your workplace
- Problems and solutions
- Giving directions
- Negotiating & being polite

Language function

- There is/there are
- Can/can't
- Prepositions

Unit 5 – Self Care Skills

- Talking about: food & eating out
- Describing hobbies & free time
- Talking about: your body & being sick
- Identifying preferences

Language function

- Countable & uncountable nouns
- Much & many
- Quantifiers

Review – FINAL TEST
Final Test & Feedback

BASIC II

Unit 6 – The arts Skills

- Talking about: celebrities, tv & music.
- Describing social media.
- Talking about: famous people.

Language function

- Past simple regular & irregular verbs.
- Dates & years.
- Time phrases

Unit 7 – Growth Skills

- Describing a product.
- Communicating at work.
- Talking about: professions & interview strategies.
- Talking about: marketing & sales strategies.

Language function

- Adverbs of frequency.
- Present simple and continuous.
- Communication vocabulary.

**Review – Midterm
Midterm & Feedback**

Unit 8 – People Skills

- Building effective teams.
- Resolving conflicts.
- Talking about: diversity & leadership.
- Giving presentations

BASIC II

Unit 9 – ooo Skills

- Describing city vs country life.
- Talking about: environment & sustainability.
- Talking about: natural disasters.
- Talking about: transportation.

Language function

- Present simple and continuous.
- Comparatives and superlatives.
- Articles

Unit 10 – learning Skills

- Identifying multiple intelligences & learning preferences.
- Talking about: fake news.
- Describing asynchronous work and online learning.
- Talking about: critical thinking

Language function

- Present continuous.
- Time management

Review – FINAL TEST
Final Test & Feedback



English For Work (Standard)

Pre Intermediate (I y II)

Programa del curso

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PRE INTERMEDIATE I

Unit 1 – Work Basics Skills

- Understanding: roles, methodologies & experiences.
- Talking about: routines.
- Talking about: company protocols.
- Describing: experiences.

Language function

- Question forms.
- Present simple vs present continuous.
- Adverbs of frequency.

Unit 2 – Stories Skills

- Communicating: experiences, likes & dislikes.
- Talking about: stories in business & social media stories.
- Understanding: how to build your brand.
- Pitching.

Language function

- Past simple.
- Comparatives & superlatives.
- Narrative tenses

**Review – Midterm
Midterm & Feedback**

Unit 3 – Going Global Skills

- Talking about: travelling & leisure activities.
- Understanding: how to plan a vacation.
- Identifying: business etiquette.
- Talking about: marketing strategies

Language function

- Future: be going to & present continuous.
- Questions without auxiliaries.
- Modal verbs

PRE INTERMEDIATE I

Unit 4 – Growth Skills

- Understanding: how to negotiate, persuade & give business advice.
- Talking about: interview skills, leadership & teamwork.
- Talking about: networking.
- Communicating: your career growth plan.

Language function

- Present perfect ever/never.
- Verb patterns.
- Make & do.

Unit 5 – Self Care Skills

- Understanding: health, wellness, mental health & coping strategies.
- Talking about: fitness & exercise.
- Describing: the human body & health issues.
- Understanding: how to create a self-care plan

Language function

- Present perfect for/since.
- Future tenses.
- Modal verbs.

Review – FINAL TEST
Final Test & Feedback



PRE INTERMEDIATE II

Unit 6 – The Arts Skills

- Understanding: the arts.
- Talking about: famous figures in the arts.
- Talking about: genres and art styles.
- Understanding: how to create social events.

Language function

- Present simple & continuous.
- Dates, years & time phrases.
- Past simple, was/were and questions

Unit 7 – innovation Skills

- Describing: technological advancements.
- Understanding: the future of business & technology.
- Communicating: purpose, cause & result.
- AI and its applications.

Language function

- Past vs present, used to.
- Verbs + prepositions.
- Imperatives, asking & confirming information

Review – Midterm
Midterm & Feedback

Unit 8 – People Skills

- Understanding: how to work together effectively, deal with client issues & responsibilities.
- Communicating: effective communication in a diverse workplace.
- Understanding: how to solve company wide problem.
- Talk about: veganism

PRE INTERMEDIATE II

Unit 9 – ooo Skills

- Describing life in the city vs countryside.
- Understanding: green ideas & sustainable living.
- Talking about: natural disasters.
- Understanding: how to manage crises & adapt strategies.

Language function

- Comparatives & superlatives.
- Question tags.
- Articles

Unit 10 – Learning Skills

- Talking about: meta learning strategies.
- Understanding: learning & multiple intelligences.
- Understanding: how to set effective learning goals.
- Talking about: online & distance learning, asynchronous learning & staying motivated.

Language function

- Prepositions.
- Reported speech.
- Describing habits

Review – FINAL TEST
Final Test & Feedback



English For Work (Standard) Intermediate (I y II)

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INTERMEDIATE I

Unit 1 – Work Basics Skills

- Introducing yourself.
- Reporting a problem & making suggestions.
- Problem resolution.
- Giving opinions

Language function

- Past simple vs present perfect.
- Will vs going to

Unit 2 – Stories Skills

- Talking about routines & past habits.
- Using storytelling techniques & persuasive language.
- Debating cancel culture, fake news & inclusive language

Language function

- Narrative tenses.
- Used to/would.
- Time prepositions

Review – Midterm
Midterm & Feedback

Unit 3 – Innovation Skills

- Discussing innovative & disruptive technologies.
- Talking about AI, the future of business & innovation.
- Debating cyber security & the impact of deepfakes.
- Communicating in a digital age & using technology changes

Language function

- Future tenses.
- Modal verbs for possibility.
- Reported speech & verb patterns

INTERMEDIATE I

Unit 4 – People Skills

- Talking about work relationships, effective teams & managing time.
- Using problem solving strategies for conflict resolution
- Discussing emotional intelligence & cultural awareness.
- Talking about team diversity & inclusion in the workplace.

Language function

- Adjectives & adverbs.
- Indirect questions & question tags.
- Comparatives & superlatives.

Unit 5 – Going Global Skills

- Navigating diverse cultures & travel stories.
- Discussing international work & global business etiquette.
- Talking about nomad lifestyle & culture shock.
- Discussing ethics in the global tech industry & global job market trends.

Language function

- Reported speech & reporting verbs.
- Modal verbs past & present.
- Comparing & contrasting.

Review – FINAL TEST
Final Test & Feedback

INTERMEDIATE II

Unit 6 – Self Care Skills

- Expressing opinions/ideas on: wellbeing, emotions, healthy habits & fitness
- Discussing: mental health & stress management.
- Expressing opinions/ideas on: ethical decision making.
- Discussing: how to make a self-care plan & create personal space & boundaries.

Language function

- Adjectives: emotions.
- Conditionals.
- Modal verbs

Unit 7 – The Arts Skills

- Expressing opinions/ideas on: art & entertainment.
- Discussing: how to explore creativity & understand art.
- Discussing: genres, styles & art forms.
- Expressing opinions/ideas on: art, society & emotions.

Language function

- Relative clauses.
- Articles, adjectives & quantifiers
- Descriptive phrases.

Review – Midterm Midterm & Feedback

Unit 8 – Growth Skills

- Discussing: How to create effective marketing strategies.
- Expressing opinions/ideas on: corporate social responsibility & navigating business challenges.
- Expressing opinions/ideas on: money & promotion/salary rise.
- Discussing: How to build qualifications & self-assessment

Language function

- Present perfect simple & continuous.
- Present & past ability.
- Decisions, requests & offers

INTERMEDIATE II

Unit 9 – ooo Skills

- Expressing opinions/ideas on: environmentalism & natural disasters.
- How to be sustainable.
- Greenwashing.
- Ethical decision making & corporate social responsibility

Language function

- Active & passive voice.
- Modal & phrasal verbs

Unit 10 – Learning Skills

- Discussing: how to set goals & objectives.
- Expressing opinions/ideas on: motivation & focus.
- Asynchronous learning & technology in language learning.
- Business communication & correspondence

Language function

- Verb tense agreement.
- Mistakes & false friends.
- Present continuous for ongoing changes

Review – FINAL TEST
Final Test & Feedback

English For Work (Standard) Upper – Intermediate (I y II)

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UPPER – INTERMEDIATE I

Unit 1 – People Skills

- Expressing opinions/ideas on: emotional intelligence
- Debating on: relationships & personality.
- How to deal with misunderstandings & conflicts
- Empathy & decision making.

Language function

- Direct & indirect questions.
- Phrasal verbs & compound adjectives.
- Phrases for understanding, giving & receiving feedback.

Unit 2 – At Work Skills

- Analyze: How to deal with issues & resolve conflicts
- Business ethics, budgeting & investing.
- How to: design thinking & creating an online presence.
- Changes & uncertainty

Language function

- Collocations.
- Modals & passive.
- Reported speech.

Review – Midterm
Midterm & Feedback

Unit 3 – Stories Skills

- Analyze: how to tell stories & interview strategies
- Debating on: fake news & conspiracy theories.
- Versatile & transferable skills.
- How to adapt & deal with cultural narratives.

Language function

- Narrative tenses, present perfect simple & continuous.
- Multi word verbs , collocations & connectors.
- Relative clauses.

UPPER INTERMEDIATE I

Unit 4 – Going Global Skills

- Expressing opinions/ideas on: travel & leisure.
- Analyze: how to plan, book and travel etiquette.
- Interculturalism & norms.
- Global media & technology

Language function

- Adjectives & adverbs.
- Conditionals.
- Reported speech & future forms

Unit 5 – Innovation Skills

- Expressing opinions/ideas on: the future of business.
- Debating on: AI & risk innovation.
- Marketing & adverts.
- AI in society & impact of innovation.

Language function

- Modals & compound nouns.
- Future forms & conditionals.
- Passive voice.

Review – FINAL TEST
Final Test & Feedback

UPPER – INTERMEDIATE II

Unit 6 – Growth Skills

- Communicating: a success story & giving feedback.
- Expressing opinions/ideas on: blockchain & networking.
- How to deal with changes & work-life balance.
- Debating on: pitching.

Language function

- Modals & conditionals.
- Reported speech.

Unit 7 – The Arts Skills

- Expressing opinions/ideas on: entertainment.
- Streaming, trending topics, gaming, VR & AI art.
- Analyze: how to be creative & create visuals.
- Copyright & the art business.

Language function

- Reported speech & complex sentences.
- Participle clauses & passive voice.

Review – Midterm Midterm & Feedback

Unit 8 – Self Care Skills

- Expressing opinions/ideas on: wellbeing & mental health.
- Debating on: behavior and the use of self-care apps.
- Analyze: how to survive overwork.
- Screen time & remote work.

Language function

- Compound adjectives & adverbs.
- Conditionals & modals.
- Ing form/infinite

UPPER INTERMEDIATE II

Unit 9 – ooo Skills

- Debating on: nature, social issues & climate change.
- Greenwashing, sustainability & green tech.
- Modern cities.
- Agriculture & environmentalism.

Unit 10 – Learning Skills

- Online learning & language learning.
- Debating on: smart goals & asynchronous learning.
- Multiple intelligences & critical thinking.
- Study culture & learning experiences

Language function

- Modals & participle clauses.
- Gerunds / Infinitive
- Complex sentences & word order

*Review – FINAL TEST
Final Test & Feedback*



English For Work Advanced (I y II)

Programa del curso

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ADVANCED I

Unit 1 – People Skills

- Exploring: relationships & personality traits.
- Defending opinions/ideas on: emotions & socialization skills.
- How to speculate, predict & describe habits.
- Effective communication skills

Language function

- Continuous aspect.
- Adjectives & modal verbs.
- Unstressed auxiliaries and contractions

Unit 2 – At Work Skills

- How to navigate workplace challenges & issues
- Company protocols, & hypothetical scenarios
- Professional skills & effective decision-making at work
- How to address suspicious behavior & changes in business.

Language function

- Present perfect.
- Conditionals & reported speech.
- Indirect questions

Review – Midterm
Midterm & Feedback

Unit 3 – Going Global Skills

- Cultures, communities & living sustainable.
- Global social norms, technology & globalization.
- The global media landscape & going global in business
- Global initiatives

Language function

- Relative clauses, direct & indirect questions.
- Uncountable, plural nouns & noun phrases.
- Soft skills.

ADVANCED I

Unit 4 – ooo Skills

- Exploring: ethics in society, social issues & human rights.
- Crime, justice & legal procedures.
- How to make ethical decisions & be environmental aware.
- Freedom of expression & ethical principles.

Language function

- Modals & introductory it.
- Passive voice & the perfect aspect.
- Future tenses

Unit 5 – Self Care Skills

- Exploring: wellbeing & healthy habits for success.
- Behavior, expectations, nature & mental health.
- How to disconnect, recharge & achieve work-life balance.
- Wellbeing trends & practices, positive thinking & therapy.

Language function

- Modal verbs & passive forms.
- Idioms & if clauses.
- Multi-word verbs & discourse markers

Review – FINAL TEST
Final Test & Feedback

ADVANCED II

Unit 6 – The Arts Skills

- Exploring: the world of entertainment & future trends.
- How to unleash creativity & express strong artistic options.
- The role of social media, AI, NFTS & the art market.
- Forms of art, what is art & what is not

Language function

- Future form.
- Concession clauses.
- Brainstorming skills & expressing disagreement

Unit 7 – Growth Skills

- How to navigate ups & downs
- Exploring: The path of success and reflect on your journey.
- How to overcome challenges, set & achieve goals.
- Ambition & how to develop soft skills for success.

Language function

- Idioms & cleft sentences.
- Participle clauses & rhetoric sentences.
- Comparative structures

Review – Midterm Midterm & Feedback

Unit 8 – Stories Skills

- Analyze: how to tell company stories & memorable moments.
- Exploring: rebranding & tales.
- Nostalgia, tech from childhood & the 90s.
- How to tell an anecdote, differentiate between truth or fiction

Language function

- Past tense, describing past habits & future in the past.
- Narrative phrases & descriptions.
- Time expressions.

ADVANCED II

Unit 9 – innovation Skills

- Exploring: innovative tech, ridiculous inventions, AI & chatbots.
- How to implement bright ideas.
- The future of business & marketing strategies.
- Space advances, discoveries & space tourism expectations.

Language function

- Multiword verbs.
- Tenses for unreal situations.
- Expressing probability & making predictions

Unit 10 – Learning Skills

- Asynchronous learning.
- How to focus & be productive.
- Defending opinions/ideas on: changes in education & online studying.
- Exploring: apps for studying and gamification for learning.

Language function

- Word building, prefixes & suffixes
- Expressing likes, dislikes & opinions.
- Academic writing skills

Review – FINAL TEST
Final Test & Feedback