



English For Work (Light)

Basic I

Programa del curso

60 horas totales

- 35 hs. de clases en vivo
- 25 hs. asíncronas
- 1 o 2 veces por semana

BASIC I

Unit 1 – Work Basics Skills

- Introducing yourself
- Identifying the alphabet & basic commands
- Describing nationalities & basic vocabulary
- Identifying employee registration

Language function

- Alphabet & numbers
- To be & possessives
- Pronouns, this, these, that & those

Unit 2 – Stories Skills

- Telling time & numbers
- Describing your routine
- Identifying professions & company activity
- Describing your schedule & workspace

Language function

- Present simple
- Question word.
- Basic verbs

*Review - Midterm
Midterm & Feedback*

Unit 3 – Going Global Skills

- Identifying nationalities & languages
- Describing the weather
- Making arrangements
- Talking about: holidays, vacations, travel, culture & food.

Language function

- Have/has got
- Adverbs of frequency
- Agreeing & disagreeing

BASIC 1

Unit 4 – Innovation Skills

- Talking about: your workplace
- Problems and solutions
- Giving directions
- Negotiating & being polite

Language function

- There is/there are
- Can/can't
- Prepositions

Unit 5 – Self Care Skills

- Talking about: food & eating out
- Describing hobbies & free time
- Talking about: your body & being sick
- Identifying preferences

Language function

- Countable & uncountable nouns
- Much & many
- Quantifiers

Review – FINAL TEST
Final Test & Feedback



English For Work (Light)

Basic II

Programa del curso

60 horas totales

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BASIC II

Unit 6 – The arts Skills

- Talking about: celebrities, tv & music.
- Describing social media.
- Talking about: famous people.

Language function

- Past simple regular & irregular verbs.
- Dates & years.
- Time phrases

Unit 7 – Growth Skills

- Describing a product.
- Communicating at work.
- Talking about: professions & interview strategies.
- Talking about: marketing & sales strategies.

Language function

- Adverbs of frequency.
- Present simple and continuous.
- Communication vocabulary.

Review – Midterm
Midterm & Feedback

Unit 8 – People Skills

- Building effective teams.
- Resolving conflicts.
- Talking about: diversity & leadership.
- Giving presentations

BASIC II

Unit 9 – ooo Skills

- Describing city vs country life.
- Talking about: environment & sustainability.
- Talking about: natural disasters.
- Talking about: transportation.

Language function

- Present simple and continuous.
- Comparatives and superlatives.
- Articles

Unit 10 – learning Skills

- Identifying multiple intelligences & learning preferences.
- Talking about: fake news.
- Describing asynchronous work and online learning.
- Talking about: critical thinking

Language function

- Present continuous.
- Time management

Review – FINAL TEST
Final Test & Feedback



English For Work (Light)

Pre Intermediate I

Programa del curso

60 horas totales

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PRE INTERMEDIATE I

Unit 1 – Work Basics Skills

- Understanding: roles, methodologies & experiences.
- Talking about: routines.
- Talking about: company protocols.
- Describing: experiences.

Language function

- Question forms.
- Present simple vs present continuous.
- Adverbs of frequency.

Unit 2 – Stories Skills

- Communicating: experiences, likes & dislikes.
- Talking about: stories in business & social media stories.
- Understanding: how to build your brand.
- Pitching.

Language function

- Past simple.
- Comparatives & superlatives.
- Narrative tenses

Review – Midterm
Midterm & Feedback

Unit 3 – Going Global Skills

- Talking about: travelling & leisure activities.
- Understanding: how to plan a vacation.
- Identifying: business etiquette.
- Talking about: marketing strategies

Language function

- Future: be going to & present continuous.
- Questions without auxiliaries.
- Modal verbs

PRE INTERMEDIATE I

Unit 4 – Growth Skills

- Understanding: how to negotiate, persuade & give business advice.
- Talking about: interview skills, leadership & teamwork.
- Talking about: networking.
- Communicating: your career growth plan.

Language function

- Present perfect ever/never.
- Verb patterns.
- Make & do.

Unit 5 – Self Care Skills

- Understanding: health, wellness, mental health & coping strategies.
- Talking about: fitness & exercise.
- Describing: the human body & health issues.
- Understanding: how to create a self-care plan

Language function

- Present perfect for/since.
- Future tenses.
- Modal verbs.

Review – FINAL TEST
Final Test & Feedback



English For Work (Light)

Pre Intermediate II

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PRE INTERMEDIATE II

Unit 6 – The Arts Skills

- Understanding: the arts.
- Talking about: famous figures in the arts.
- Talking about: genres and art styles.
- Understanding: how to create social events.

Language function

- Present simple & continuous.
- Dates, years & time phrases.
- Past simple, was/were and questions

Unit 7 – innovation Skills

- Describing: technological advancements.
- Understanding: the future of business & technology.
- Communicating: purpose, cause & result.
- AI and its applications.

Language function

- Past vs present, used to.
- Verbs + prepositions.
- Imperatives, asking & confirming information

Review – Midterm
Midterm & Feedback

Unit 8 – People Skills

- Understanding: how to work together effectively, deal with client issues & responsibilities.
- Communicating: effective communication in a diverse workplace.
- Understanding: how to solve company wide problem.
- Talk about: veganism

PRE INTERMEDIATE II

Unit 9 – ooo Skills

- Describing life in the city vs countryside.
- Understanding: green ideas & sustainable living.
- Talking about: natural disasters.
- Understanding: how to manage crises & adapt strategies.

Language function

- Comparatives & superlatives.
- Question tags.
- Articles

Unit 10 – Learning Skills

- Talking about: meta learning strategies.
- Understanding: learning & multiple intelligences.
- Understanding: how to set effective learning goals.
- Talking about: online & distance learning, asynchronous learning & staying motivated.

Language function

- Prepositions.
- Reported speech.
- Describing habits

Review – FINAL TEST
Final Test & Feedback